

Town of Henniker, New Hampshire

REQUEST FOR PROPOSALS

March 28, 2014

The Town of Henniker, New Hampshire seeks proposals for:

**Roof Replacement and Attic Insulation
Henniker Police Department**

The Town of Henniker is seeking proposals from qualified contractors to furnish and install a new shingled roof and attic insulation at the Henniker Police Department located at 340 Western Ave, Henniker, NH.

Scope of work:

Provide all necessary materials, labor and equipment to complete installation of new asphalt shingles according to the following scope:

- Strip roof to bare wood.
- Re-nail existing plywood where needed.
- Apply white eight inch drip edge to eaves and gable walls.
- Apply three courses of ice and water shield up from eaves of roof, around chimney, pipes and necessary areas.
- Cover remaining roof with high performance felt paper.
- Apply an IKO or equivalent quality architectural shingle to entire roof (Limited lifetime).
- Apply shingles to vent and cap.
- Replace lead around chimney.
- Replace two stink pipe boots.
- Contractor shall keep work area neat at the end of each work day and contained through the duration of the job.

Provide all necessary materials, labor and equipment to complete installation of insulation to the attic space and installation of ventilation louvers according to the following scope:

- Blow in 6 inches of cellulose R19 insulation over existing fiberglass insulation in attic space.
- Install two 18" x 24" ventilation louvers in each end of the building.

Submission Information:

Proposers must comply with the following submission procedures:

1. Sealed proposals shall be submitted marked "Henniker Police Department – Asphalt shingles and insulation" on the outside of the envelope, addressed to:

Tom Yennerell
Town Administrator
Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

Proposals will be accepted until **4:00 PM April 18, 2014**. Proposals received after this time will be returned unopened. Faxed proposals will not be accepted.

2. WITHDRAWAL OF PROPOSALS: A proposer will be permitted to withdraw their proposal unopened after it has been deposited if such request is received in writing prior to the time specified for the opening of the proposals.
3. OPTIONAL SITE VISIT: All prospective bidders may obtain a tour of the property by contacting Chief Ryan Murdough at (603) 428-3213. Prospective bidders shall not enter the site without receiving PRIOR permission.
4. RESERVATION OF RIGHTS: The Town of Henniker reserves the right to reject any and all proposals, to waive technical, or legal deficiencies, and to accept any proposal that it deems to be in the best interest of the Town.
5. WARRANTY: The contractor shall submit a copy of the manufacturer's warranty indicating duration of said warranty.
6. SPECIFICATIONS: The bidder shall furnish information related to the specifications of the products being used.
7. COST/SCHEDULE: The bidder shall furnish a cost proposal and schedule as part of the package. The contractor shall complete the work by June 27, 2014.

8. SEPARABILITY: The Town of Henniker will accept only full packages for all requested elements. Proposals submitted without all scope of work items included shall be disqualified.

9. A copy of applicable insurance certificate(s) must accompany bids. Minimum coverage is \$1,000,000 per occurrence, \$2,000,000 aggregate on general liability; Worker's Compensation Coverage in compliance with State Law.