

Town of Henniker, New Hampshire

REQUEST FOR PROPOSALS

May 7, 2014

The Town of Henniker, New Hampshire seeks proposals for:

**Removal and Replacement of a new shingled roof at
Academy Hall (Henniker Historical Society)**

The Town of Henniker is seeking proposals from qualified contractors to furnish and install a new shingled roof on the **south side** of Academy Hall (Henniker Historical Society), 51 Maple Street, Henniker, NH.

Scope of work:

Provide all necessary materials, labor and equipment to complete installation of new asphalt shingles on the south side of Academy Hall according to the following scope:

- Strip roof to bare wood on only the south side of Academy Hall.
- Re-nail existing plywood or other boards where needed.
- Apply two courses of ice and water shield up from the eave of roof, around chimney, pipes and other necessary areas.
- Cover remaining roof with high performance felt paper.
- Apply an IKO shingle Cambridge (color Harvard Slate) limited lifetime quality architectural shingle to roof. The color and type must match the shingles installed on the "L" of Academy Hall.
- Repair lead around chimneys.
- Replace any stink pipe boots.
- Contractor shall keep work area neat at the end of each work day and contained through the duration of the job.

Submission Information:

Proposers must comply with the following submission procedures:

1. Sealed proposals shall be submitted marked "Academy Hall – Asphalt Shingle Bid" on the outside of the envelope, addressed to:

Tom Yennerell
Town Administrator
Town of Henniker
18 Depot Hill Road
Henniker, NH 03242

Proposals will be accepted until **4:00 PM May 30, 2014**. Proposals received after this time will be returned unopened. Faxed proposals will not be accepted.

2. WITHDRAWAL OF PROPOSALS: A proposer will be permitted to withdraw their proposal unopened after it has been deposited if such request is received in writing prior to the time specified for the opening of the proposals.
3. OPTIONAL SITE VISIT: All prospective bidders may obtain a tour of the property by contacting Ron Taylor at (603) 848-7037. Prospective bidders shall not enter the site without receiving PRIOR permission.
4. RESERVATION OF RIGHTS: The Town of Henniker reserves the right to reject any and all proposals, to waive technical, or legal deficiencies, and to accept any proposal that it deems to be in the best interest of the Town.
5. WARRANTY: The contractor shall submit a copy of the manufacturer's warranty indicating duration of said warranty and install the shingles according to the manufacturer's instructions.
6. SPECIFICATIONS: The bidder shall furnish information related to the specifications of the products being used.
7. COST/SCHEDULE: The bidder shall furnish a cost proposal and schedule as part of the package. The contractor shall complete the work by August 1, 2014.
8. SEPARABILITY: The Town of Henniker will accept only full packages for all requested elements. Proposals submitted without all scope of work items included shall be disqualified.
9. A copy of applicable insurance certificate(s) must accompany bids. Minimum coverage is \$1,000,000 per occurrence, \$2,000,000 aggregate on general liability; Worker's Compensation Coverage in compliance with State Law.