

Approved Meeting Minutes  
Board of Water Commissioners  
December 20, 2016

**Call meeting and Public Hearing to order**

Commissioner Joe Damour called the meeting to order at 0730.  
Present; Commissioner Bill Hall, Commissioner Jerry Gilbert,  
Superintendent Norman Bumford.

**Appointments 0800**

Michael S. Vignale, Principal Engineer for KV Partners LLC, (safe routes to school project), and Christine Trovato, Town Administrator.

Mr. Vignale come in to discuss the project with the Board of Commissioners and any impact it is going to have on the water department. The Board was assured by Mr. Vignale that any water department appliances that have to be moved or adjusted will be paid for as part of the project.

**Visitors**

None

**Review the Minutes from previous meeting**

The Commissioners reviewed the minutes of the November, 2016 meeting, Commissioner Hall made a motion to accept the minutes for the November, 2016 meeting, with corrections, the motion was seconded by Commissioner Damour, all voted in favor.

**Old Business**

**Water Meters**

Superintendent Bumford reported that Chief Operator Bumford and Finance director Russ Roy have been working diligently to make the necessary formula changes in the read center software.

## CSWW Cross Connection/Backflow Regulations

Commissioner Hall will review them and bring updated version to the February meeting.

The commissioners instructed Superintendent Bumford to contact New England College Facilities Director to discuss installing a road on the college property to gain the much needed access to the Depot Hill water storage tank

## New Business

None

## Superintendents report

Scott from A and D instruments came out on the 29<sup>th</sup> of December to calibrate our Master Meters/chart recorders in Building one and two, you have a copy of their report in your packet. They were within acceptable limits.

## Rules and Regulations Update

Public hearing today.

## Cogswell Spring Water Works Safety Program

I recommend using the Towns policy.

## Water Works Service Truck

The price for the Ford is \$ 36,633, the price for the body and lift gate is \$21,742.00 and the price for retrofitting the old plow to the new truck is \$ 1,500, for a total of \$ 59,875.00.

## Other Completed Projects

1. Work on Capital Improvement plan.
2. The phone company has confirmed that the lease lines located from 250 Weare Road, location of pump stations, to the Depot Hill Tank are ok. Ryan and I hiked back in to see if there was anything obvious. I noticed that there was no power to the circuit board. I replaced the fuses but still no power. I called Ron from EOS Research to come out and check the circuit board up at the tank, he found that the backup power supply was not working. Ron replaced it but then discovered an issue with the wires between the panel and the tank hatch. They have to be replaced.

3. The repairs to the faulty nozzles on the hydrants are complete.
4. Replaced the battery in the service truck.
5. The loaner PLC located in building one has been replaced with our original upgraded one and seems to be working fine.
6. Ryan replaced meter at 22 Goss Drive. It stopped sending out signal covered under warranty.
7. Plow snow and shovel hydrants.
8. Pump number two needs to be replaced and the well redeveloped next year. The price will be 30,000.00.

Commissioner Damour made a motion to accept the revised Cogswell Spring Water Works Rules and Regulations as presented. Commissioner Hall seconded the motion, the vote was 3-0 in favor.

Commissioner Damour made a motion to close the Public Hearing on the Rules and Regulations. The motion was seconded by Commissioner Gilbert. The motion passed 3-0.

### **Commissioners Concerns**

None

### **Schedule next meeting**

January 17, 2017

07:30

### **Adjourn Meeting**

Meeting adjourned at 0945

Minutes Submitted by Norman Bumford on 12-20-2016