

Approved Meeting Minutes
Board of Water Commissioners
November 15, 2016

Call meeting to order

Commissioner Joe Damour called the meeting to order at 0735.
Present; Commissioner Bill Hall, Commissioner Jerry Gilbert,
Superintendent Norman Bumford, Chief Operator Ryan Bumford.

Appointments

Kristen Claire

Ms. Claire and the Water Commissioners discussed the Right of Way that the water department has across her Property to get to the Depot Hill Tank. The right of way was created back in the late 1800s. There is no defined roadway in the deed so the discussion focused on where on Ms. Claires property would work best for both parties.

Several ideas were discussed and Ms. Claire will think about them and return to the board with her decision.

The Commissioners also discussed approaching New England College to see if they would agree to extend the water departments current easement to allow the installation of a water main and communication lines around the Mulligan land.

Visitors

Bruce Trivellini.

Review the Minutes from previous meeting

The Commissioners reviewed the minutes of the October 20, 2016 meeting, Commissioner Hall made a motion to accept the minutes for the October 20, 2016 meeting, with corrections, the motion was seconded by Commissioner Damour, all voted in favor.

Old Business

Water Meters

Superintendent Bumford updated the Commissioners on an issue that has developed in the amount of gallons that the meters say that is being used and the amount of gallons that are being pumped.

It appears that the multiplier is incorrect. Badger has been notified and we are waiting for a call back.

CSWW Rules and Regulations

The Commissioners reviewed the final draft presented by Commissioner Hall. Commissioner Damour made a motion to hold a public hearing at next month's meeting. The motion was seconded by Commissioner Gilbert. All voted in favor.

It was also suggested that it be posted on the Towns website.

CSWW Cross Connection/Backflow Regulations

Commissioner Hall will review them and bring updated version to the January meeting.

New Business

Superintendent Bumford discussed the price on a new truck and body options. No final figures yet.

Capital Improvement Plan

The Commissioners discussed which items should be on the list.

- Access road to the Depot Hill Tank.
- Cut trees that pose a threat to the water main that supplies the Depot Hill Tank from the New England College Maintenance building to the Tank.
- Replace service truck.
- Pull pump number two and redevelop the well and install new pump.
- Resolve the issue with the Patterson Hill River crossing.
- Resolve the issue with the Foster Road Well or replace the well.

- Replacement of water mains that are begin to fail.
- Replace or repair buildings.
- Water Main replacement
- New well site
- When to add a third person

Superintendents report

Water Meter readings

Ryan is still taking weekly readings to establish a trend for setting the rates. I have contacted A and D instruments to come out on the 29th of this month to calibrate our Master Meters/Chart Recorders in building one and building two to be sure they are reporting an accurate Gallons Per Minute pumped.

Other Completed Projects

1. Shut water off at 57 Weare Road, homeowner left for the winter.
2. The phone company has confirmed that the lease lines from Weare Road to the Depot Hill Tank are ok. I have contacted EOS Research in regards to no signal and he is coming out to check the circuit board up at the tank.
3. I received a letter from American Flow in regards to some hydrants that have faulty nozzle connections. According to the model numbers we had 12 nozzles that needed replacing. American Flow sent out the parts and EJP sent out a service technician to change them out at no cost to the Water Works.
4. Ryan and Ian changed the meter out at the Knolls, building two, we were not able to retrieve a reading.
5. It was hit or miss on retrieving the reading from the Middle School, Ian and Ryan moved the sensor closer to the outside wall and that appears to have been the issue the reading can now be retrieved from the street.

Commissioners Concerns

None

Schedule next meeting

December 20, 2016

07:30

Adjourn Meeting

Meeting adjourned at 1030

Minutes Submitted by Norman Bumford on 11-15-2016