

Unapproved Meeting Minutes
Board of Water Commissioners
October 20, 2016

Call meeting to order

Commissioner Joe Damour called the meeting to order at 0730.
Present; Commissioner Bill Hall, Commissioner Jerry Gilbert,
Superintendent Norman Bumford, Chief Operator Ryan Bumford.

Appointments

None

Visitors

None

Review the Minutes from previous meeting

The Commissioners reviewed of the September 20, 2016 meeting,
Commissioner Hall made a motion to accept the minutes for the September
20, 2016 meeting, with one correction, the motion was seconded by
Commissioner Damour, all voted in favor.

Old Business

Letter to Claire

Commissioner Hall reported that the letter has been sent to Kristen Claire in
regards to the right of way to the Depot Hill water storage tank.
Superintendent Bumford reported that he has not heard from her as of today.
Commissioner suggested that Commissioner Hall send another letter inviting
Ms. Clair to the November meeting and to send it Priority Mail so that it can
be tracked.

CSWW Rules and Regulations

The commissioners reviewed the suggestions that Commissioner Hall had
made to the existing documents. Several changes were made and
Commissioner Hall will incorporate them in and bring the final to the next
meeting.

CSWW Cross Connection/Backflow Regulations

Commissioner Hall will review them and bring it to the next meeting.

New Business

The commissioners signed an abatement for Julia Houk in the amount of \$192.00.

Superintendents report

Cogswell Spring Water Works Safety Program

Still reviewing the Towns policy to be sure it fits the water works needs.

Water Works Service Truck

No price yet on a new truck.

Preliminary estimates are between \$10,000.00 and \$15,000.00 to fix up the current service truck

Other Completed Projects

1. 309 Western Avenue now has its own meter, when the meters went in for some reason 309 and 311 only had one meter.
2. We have had an issue reading the Henniker Middle Schools meter so after some exploration into the issue it was determined that the sensor has to be moved closer to the outside of the building. Currently we are waiting for a sensor with a longer cable.
3. Went to turn Patterson Hill blow off on for the winter and couldn't turn the curb stop. Scheduled Steve to dig it up to see what was wrong. It was discovered that the rod was broken. The curb stop is an old brass insert valve and is very difficult to turn. Ryan was able to get it on so we are protected from frost, however we need to make a plan next spring to go back and dig it back to the main and replace the curb stop.
4. It took some investigating but we determined that all the meter numbers were wrong for the Henniker Vet services, Edmunds, Country Spirit and TD Bank.

Commissioners Concerns

Commissioner Hall asked about the water departments Capital Improvement Plan. Superintendent Bumford reported that he is working on it and will have it for the next meeting.

Schedule next meeting

November 15, 2016

07:30

Adjourn Meeting

Meeting adjourned at 0930

Minutes Submitted by Norman Bumford on 10/21/2016