

Approved Meeting Minutes
Board of Water Commissioners
September 20, 2016

Call meeting to order

Commissioner Joe Damour called the meeting to order at 0730.
Present; Commissioner Bill Hall, Commissioner Jerry Gilbert,
Superintendent Norman Bumford, Chief Operator Ryan Bumford.

Appointments

None

Visitors

None

Review the Minutes from previous meeting

The Commissioners reviewed of the August 23, 2016 meeting,
Commissioner Hall made a motion to accept the minutes for the August 23,
2016 meeting, the motion was seconded by Commissioner Damour, all
voted in favor.

Old Business

Commissioner Hall presented the Board with a Draft letter that he had
prepared for approval by the board to send to Kristen Clare in regards to the
right of way to the Depot Hill water storage tank. After reading the Draft
letter the Commissioners made some changes and Commissioner Hall will
rewrite the letter and send it to Ms. Claire.

CSWW Rules and Regulations

The Commissioners reviewed the proposed changes. Commissioner Hall
will make the changes and bring it to the October meeting.

The Commissioners will review the Cross Connection Rules at the October
meeting.

New Business

The Commissioners signed an abatement for Paul Brien.

Commissioner Damour reported that Emerald Lake District had a major water leak two weeks ago and CSWW helped them by supplying water to them by way of a 6000 gallon tanker hired by the District. Commissioner Damour made a motion that CSWW send Emerald Lake Village District a bill for the amount of \$700.00. The motion was seconded by Commissioner Gilbert all voted in favor of the motion.

Superintendent Bumford handed out a copy of a request from Julia Houk to lower her units by one to two units. Commissioner Gilbert explained that her house was a single family with a studio apartment. After discussing the issue Commissioner Damour made a motion to abate her the amount of one unit and to issue a refund check for the two previous billing cycles for the amount she paid for the extra unit. Commissioner Gilbert seconded the motion, all voted in favor of the motion.

Superintendents report

Water Meter Readings

Handout reading information

Rules and Regulations Update

Waiting for the commissioners approval

Cross Connection Control Regulations

Waiting for the commissioners' approval.

Cogswell Spring Water Works Safety Program

Still reviewing the Towns policy to be sure it fits the water works

Lead and copper sampling

Sample results are back and one out of ten samples had an elevated lead level of 0.016 the limit, the MCL is 0.015. The sample was taken from the Waste Water Plant.

Water Works Service Truck

Looking ahead at the 2017 operating budget I have some concerns about the current condition of the service truck. It has been in service for 9 years, it has 41,032 miles on it.

Condition

It has developed an oil leak in the rear main seal of the motor, the utility body has rust developing that should be fixed and it needs four rear tires.

Fix;

1. I have had the rear main seal checked out and the fix is either the motor or the transmission has to be removed to replace the seal.
2. The body has several spots of rust that if you were to tap them with a hammer it would likely develop into a hole.
3. If you should decide to replace the truck I would not purchase the new tires, however if you decide to keep it and repair it next year I would replace the tires this fall.

Commissioner Hall would like to see hard numbers as to what it will cost to repair the truck. Superintendent Bumford will supply the information at the October meeting.

Commissioner Damour would like to see what a new one would cost vs fixing the issues that the truck has. If we can repair this truck and get it by for another five years then maybe that is what should happen. But he would like to see the numbers to compare.

Other Projects

1. The chart recorder in building two has been repaired.
2. Turned the water on at Jeff Morse's lot on Newton Road, although he doesn't have a building up yet he needed the water on during construction as soon as he get his building up we will install the meter.
3. Mowed the lawns around pump stations and office and around Davison Road Tank.
4. Paving for the spots that we disturbed in route 114 by All in One market, Bill McGraw's on Maple Street and one on Juniper Ridge will be done this week.
5. Worked on service truck, lift gate release cable replaced and troubleshoot engine oil leak.
6. Met with Ian from Stiles to discuss software issues as it pertains to moving information around in Excel.
7. Ryan and I attended classes at Mount Sunapee
8. Worked with Henniker Sewer and Drain on the replacement of the service line to 57 Weare Road.
9. Worked on Landscaping in front of the water works office.
10. Continue to mow around hydrants

Commissioners Concerns

Commissioner Hall asked what the life expectancy was for the water meters.
Commissioner Damour replied 20 years.

Schedule next meeting

October 18, 2016
07:30

Adjourn Meeting

Meeting adjourned at 0930
Minutes Submitted by Norman Bumford on 9/20/2016