

I. Call to Order:

Kelly called the meeting to order at 7:03PM

II. Attendance:

Jared Ward, Jarrod Brooks, Jamie Weston, Tom Weston, Jon LaBier, Heather Jones, Kelly Martin, Chandlee Keirstead, Chris Woodbury

III. Minutes:

Jarrod motioned to accept the September minutes and Jared seconded the motion. All were in favor and the minutes were unanimously accepted.

IV. Soccer:

- PreK-2 is done. It was a smooth season and went well. All equipment has been collected and put away
 - Jarrod will send an email reminding parents to turn in uniforms.
 - PreK-2 is set for equipment for next year
 - Jarrod is looking to step down after next season. Hopefully someone will be able to start next season so that Jarrod can work with them for a season before turning it over
- The 3-8 season is finished as well. There are lots of takeaways for next year for Jared and Chandlee now that they have a season under their belts. They will be returning for next year.
 - There were not enough 3/4 girls to field a team
 - 7/8 was a co-ed team so played in the boys' league even though the team was mostly girls. There were a lot of tough games
 - Chandlee did an excellent job with the fields
- Tracy ran the recent tournament, which Henniker hosted, and Jared wanted to thank her for all her hard work.
- We used more paint than usual this year due to the drought. The paint wouldn't last on the dusty fields—sometimes only lasting one game.
- There were a few problems with the refereeing service that was used again this year.
 - The right information was not going out and it created a lot of confusion.
 - Some of the confusion was due to the shared Weare/Henniker team. After 4 emails and a phone call, the issues should have been resolved.
 - Jared had to referee a few games as did some of our coaches
 - This was our second year with the service and it should have gone a lot smoother.
 - Jared asked if we should be organizing and scheduling the referees on our own.
 - Perhaps we could develop our own referees. Could we offer to pay a portion of their certification fees if they referee a certain number of Henniker games?
 - Could we collaborate with other towns to bring in more potential referees?
 - Jared is working to make sure we are not paying for games that referees were not provided for. We pay \$5 per game as a scheduling fee, plus we

- pay the referees. If we weren't paying the \$5 to scheduling, could we put it toward developing our own pool of referees?
- It is an issue in other leagues as well. There is a general shortage of referees. There are very few clinics.
- We would need to start planning as soon as possible as many of the classes and clinics are offered in the winter
- We'll need to start replacing cross pieces and goals. We'll see where we are at at the end of the year and start replacing them little by little.
- Benches are in, put together, and on the fields. They look good and were well received by all the teams. We still need to get end caps by the end of the year.
 - We had an issue with Epic. It turned out they had a longer shipping time, but the benches were still supposed to be delivered in 3-5 days. The actual shipping time turned out to be more than three weeks. There were many issues and a lot of phone calls. The customer service and problem resolution was poor. They are a company we have used before, but this was a pretty big problem
- Many parents have asked why we don't issue shorts as part of the uniforms.
 - We haven't offered them in the past
 - There have always been other things that we needed to spend money on instead of shorts.

V. AED:

- Heather has been looking into grants to help fund the purchase of Aids. She was told that we should look into other funds as grants would be unlikely
- The units cost \$1200, give or take, depending on cases and features.
 - Heather recommends DefibTech. The cost would be \$1500 with a good case. Their maintenance costs are less than some other companies.
- Some brands are cheaper up front but have higher maintenance costs, so we need to consider the long term cost not just the upfront purchase.
- We'll need to build into the budget maintenance of the units; batteries and pads need to be replaced regularly.
 - Pads need to be replaced after each use.
 - We'll need to have two sets of pads per unit at all times. One in use and a spare.
 - Also need adult and kid sizes.
 - Batteries last about 5 years
 - Maintenance runs roughly \$100 a year.
- We still have some time to shop around and think about how to acquire funding. The school has one and that covers us for basketball season.
- The units will need to be brought in at the end of the soccer season. While they are tolerant of cool temperatures, freezing temperatures will damage the AED.
- Tom will reach out to the fire department and see if they can help with sourcing the units
- We need to find out what our liability is— are we more liable with the units or without?

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- Could we do specific and targeted fundraising for the AEDs? If we need two units, we should set a goal of \$4000 to cover the initial purchase of the units, any needed accessories, and maintenance
- Should we offer First Aid/CPR training for all coaches? There is online concussion training that may be useful, especially with concussions on the rise.

VI. Basketball:

- 3/4 has one girl's team and two boys' teams. Still need a coach for the girls' team and one of the boys' teams.
- 5/6 has 21 girls registered—so either two large teams, or three teams on the smaller side. We currently have two coaches for the girls. There are two large teams for the 5/6 boys. We have one boys coach and still need another.
- 7/8 boys- either one team of 14 or two teams of 7. There is one girls team and they are all set with a coach
- There will be a tournament in Bow at the end of season.
- There will be three weeks of tournaments at the end of the season with multiple venues.
- There may be a few Christmas tournaments
- Evaluations will be next week. Schedules will be posted on Facebook and the HYA website.
- Henniker will be extending its season. The season will go through March 2018.
 - We may run into some scheduling trouble with baseball who uses the gym until the fields are ready
- Jamborees:
 - 3/4 November 5th and 12th
 - 5/6 November 12th and December 3rd
 - 7/8 November 12th and December 3rd—Henniker hosting
 - 7th graders will be selling food as a fundraiser for their Washington, DC trip.
- Kelly purchased a new possession arrow and new first aid kits, as well as reversible pinnies.
- Mouth guards will be available at uniform hand out as will socks. The softball/soccer socks are little too tall, but some of the kids like wearing them that way.
- There is a coaches' meeting this week. We still need coaches.

VII. Fundraising:

- We had a \$377 profit from Music on Main Street
- Funds from soccer pictures are still being determined. Pictures have all been delivered

VIII. Other:

- Policies and Procedures
 - Kelly is working on a manual with all the policies and procedures the committee may need

- Kelly is going to work with the town administrator to set policies on:
 - New Director
 - Signing up
 - Resigning
 - Renewals
 - Out of Town Residents
 - Background Checks and Results
 - What do we allow? Within what timeframe?
 - Town policy vs. our policy
 - Voting
 - When are email votes acceptable
 - Fields
 - First Aid
 - League rules
 - Who pays for the training?
 - Fundraisers
 - Which grades for which events, permits, rules and guidelines.
 - Coaches
 - Accepting coaches
 - Dismissing coaches
 - Should we do coach evaluations? Would it lead to more talented coaches?
 - We have had very few complaints in all our years and survey results will likely be skewed by whether the parent felt the player had enough playing time
 - Send Kelly any additions, other ideas, or information that should be included in the manual
 - Everything is currently spread out and should be all in one place that is easy to reference.
 - Kelly will make sure that the committee gets a chance to revise and edit all policies and procedure before they are presented to the selectmen for approval.
- Fall Ball
 - The season is wrapping up this weekend
 - It was a good season
 - Tim will not be renewing as baseball director for next year. He will stay on to help.
 - Porto-potties
 - We have one at the school and two at the fields on Old Concord Road. Henniker Septic services all three but only owns two of the three. We own one of the two at the Old Concord Road Fields.
 - Jared called to request the hand sanitizer be refilled in the unit we owned and received a rather rude message in return.
 - The units have not been kept up regularly, and when we have called to add the third unit to the service schedule it was barely touched.

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- This is not what we want visiting teams to see.
- Porto potties for the tournament were rented from Dave's Septic. They were really nice and very clean.
- Dave's Septic quoted a rate of \$110 per month for their units. It may be time for us to look into changing vendors
 - If we do put this out for bids, we should get a set price for tournaments up front so there is no last minute scrambling
- The unit we rent from Henniker Septic is OK. Maybe next season we need to rent two units in addition to the one we own. Field rental fees can be used to cover the rental.
- Budget
 - Dues and insurance for basketball are still outstanding
 - Baseball had an issue with the final payment of league fees. Chris finally got the bill adjusted correctly and has submitted it for payment
 - Softball and baseball have shared a budget in the past. It may be time to itemize them more and see if each needs its own budget
 - Website fees still need to be paid
 - Soccer still needs to have the tax bill applied and league fees still need to be paid
 - Benches should be covered by soccer's budget, but there is funds in fundraising that can be used if needed
 - Chris goes before the Budget Committee November 19th at 10AM
- Meetings
 - Henniker Athletics Committee meetings are routinely held on the 3rd Monday of the month at 7PM in the Grange
 - We have not seen our selectmen's representative since Leo Aucoin's term was finished. Ben Fortner did attend our March meeting, but the committee assignments for the selectmen were switched up after that and we have not seen a selectman at one of our meetings since.

IX. Adjournment:

Jarrod motioned to adjourn the meeting and Heather seconded the motion. All were in favor and the meeting was adjourned at 8:15 PM