

**DRAFT**

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval



**Town of Henniker  
BUDGET ADVISORY COMMITTEE  
Monday, September 18, 2023  
Town Hall**

**Members Present:** Lori Marko, Heidi Aucoin, Tim Payson, Luke Reinhard, Jarrod Gleason, Alison Mhors

**Member's Excused:** Bob Pagano

**Recording Secretary:** Heidi Aucoin

**Guests:** [REDACTED] Diane Kendall

**CALL TO ORDER**

Chair called the meeting to order at 4:30

**Item # 1: Future Meetings**

**October 23, 2023, Meeting with Selectmen**

**To Discuss at meeting:**

**Goals, vision, strategic plan, direction from the board and how we can help with the budget process.**

**Plan to meet with Department Heads. See what their needs are and advocate with Selectmen.**

**Item # 2: Our committee would like to review revenue reports.**

**Item # 3: Diane Kendal, Town Administrator joined our meeting bullet points of our discussion:**

- **Revenue sources; fluctuations**
- **Budget Drive Employee Costs**
- **State Cola Cost this year 10%**
- **Level of Service**
- **2000. Hours per week and this does not accurately account for the total hours from stipend positions.**
- **Merit is up to 4%**
- **Current Health Insurance split with employees is 92%/8%**

**Base Budget on current level of service, number of hours and rates.**

**Diane will send a memo to department head regarding meeting with the Budget Advisory Committee**

Respectfully submitted,

Heidi Aucoin