

BOS AGENDA





TOWN OF HENNIKER, NEW HAMPSHIRE
SELECTMEN & SEWER COMMISSIONERS
AGENDA

Place: Henniker Community Center 57 Main Street
Henniker, NH 03242

Tuesday March 19, 2024
6:15pm

I. 6:15 CALL TO ORDER REGULAR PUBLIC SESSION

II. PLEDGE OF ALLEGIANCE

III. ANNOUNCEMENTS

IV. CONSENT AGENDA

1) [Consent Agenda March 19, 2024](#)

V. PUBLIC COMMENT #1 – (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)

VI. APPOINTMENTS WITH THE BOARD

VII. NEW BUSINESS

2) [Reconstitute the Board of Selectmen](#)

3) [Leo Aucoin, Highway Supt. – 2024 Crushed Gravel Bid Award Request](#)

4) [Diane Kendall, TA and Jim Morse, Fire Chief – Fire Pond Project Bid Award Request](#)

5) [Fee Schedule – Public Safety](#)

VIII. CONTINUED BUSINESS

6) [Solar PILOT Agreement](#)

IX. TABLED BUSINESS

- CVRC request for Ham radio repeater on Craney Hill Communications Tower
- ARPA funding allocation
- Policies
 - III.1, III.3, III.5, III.7, IV.5
 - Personnel Policies – tabled 3/21/23 pending input from TA/Finance/HR

X. PAST MEETING MINUTES

7) [Board of Selectmen Meeting Minutes March 5, 2024, 6:15pm](#)

XI. COMMUNICATIONS

- 8) Town Administrator Report
- 9) [Department Reports](#)
- 10) [Correspondence - Letters and Notices](#)
- 11) Selectmen Reports

XII. PUBLIC COMMENT #2 (For any comment by any Henniker resident on a topic. Request time limit, up to 3 minutes)

XIII. NON-PUBLIC – Non-public Session 91-A:3 II a, b, c, d, or e

- 12) [PSNH/Eversource appeal RSA 91-A:3, II\(e\) Consideration or negotiation of pending claims or litigation...](#)

XIV. ADJOURNMENT

XV. UPCOMING DATES 2024

- March 20, 2024 – CANCELLED - Zoning Board of Adjustment Meeting @ 6:00 p.m.
- March 26, 2024 – Police Facility Assessment Committee Meeting @ 6:00 p.m.
- April 1, 2024 – SAU24 Board Meeting @ 6:00 p.m.
- April 2, 2024 – Board of Selectmen Meeting @ 6:15 p.m.
- April 2, 2024 – Concert Committee Meeting @ 6:30 p.m.

Please see the town website www.henniker.org and bulletin boards for meeting dates, times, locations, and agendas. ([Calendar: Public Meeting + Holiday | Henniker, NH](#))

Visitor Orientation to the Town Selectman's Meeting

Welcome to this evening's Selectmen's meeting. Please note that the purpose of the meeting is for the Selectmen to accomplish its work within a qualitative timeframe. Meetings are open to the public, but public participation is limited. If you wish to be heard by the board, please note the "Public Comment" at the beginning and end of the meeting to speak about items on a meeting agenda and/or matters pertaining to the business of the Selectmen. In addition, public hearings may be scheduled for public comment on specific matters. Speakers must be residents of the Town of Henniker, property owners in the town of Henniker, and/or designated representatives of recognized civic organizations or businesses located in the Town of Henniker. When they are at the podium, speakers first need to recite their name and address for the record. Visitors should address their comments to the board and not to any individual member. Each speaker shall be provided with a single opportunity for comment, limited to three (3) minutes. Public forum shall be limited to fifteen (15) minutes. Visitors should not expect a response to their comments or questions since the Board may not have discussed or taken a position on a matter. Public Comment is not a two-way dialogue between speaker(s), Selectmen, and/or the Town Administrator. The Chair will preserve strict order and decorum at all Board of Selectmen meetings. Outbursts from the public are not permitted.

NONPUBLIC #1

ANNOUNCEMENTS

CONSENT AGENDA



TOWN OF HENNIKER, NEW HAMPSHIRE
BOARD OF SELECTMEN & SEWER COMMISSIONERS
CONSENT AGENDA

Tuesday, March 19, 2024

Consent Agenda

- Item 1:** Intent to Excavate – Map/Lot 9-615
- Item 2:** Intent to Excavate – Map/Lot 9-605
- Item 3:** Intent to Excavate – Map/Lot 9-605-A
- Item 4:** Special Event Permit Request – Charity Race
- Item 5:** Payroll Check Register – March 13, 2024
- Item 6:** Account Payable Manifest – March 20, 2024
- Item 7:** Expenditure Request from the Fire-Rescue Building Expendable Trust Fund
- Item 8:** Franklin Savings Bank Tax Anticipation Note (TAN), Loan Agreement, Certificates & Authorizations

Board of Selectmen Approval:

_____	_____
_____	_____

*Please note that the Consent Agenda is subject to change until 4:00 pm, the day of a scheduled Selectmen's Meeting.



Town of Henniker
 18 Depot Hill Road
 Henniker, NH 03242
 Phone (603) 428-3221 / Fax (603) 428-4366
www.henniker.org

SELECTMEN'S OFFICE

FEB 07 2024

RECEIVED BY TOWN OF HENNIKER

Assigned Permit #: SE 24-04

APPLICATION FOR SPECIAL EVENT PERMIT On Town of Henniker Property

ACTIVITY & TITLE OF EVENT: Brain cancer charity road race

DATE OF APPLICATION: 2-7-24

EVENT DATE & HOURS: April 21st 2024

Will this event be held at: Check all that apply

<input type="checkbox"/> Community Park and Bandstand	<input type="checkbox"/> Baseball Field
<input type="checkbox"/> Community Parking Lot	<input type="checkbox"/> Soccer Fields
<input checked="" type="checkbox"/> Community Building (HCS)	<input type="checkbox"/> Woodman Park
<input type="checkbox"/> Grange	<input type="checkbox"/> Town Hall Common
<input checked="" type="checkbox"/> Henniker roads	<input type="checkbox"/>

EVENT SPONSOR

NAME: Burners Alley

ADDRESS: [REDACTED]

PHONE: [REDACTED]

EMAIL ADDRESS: [REDACTED]

SECONDARY CONTACT: TBD PHONE: [REDACTED]

ADDRESS: [REDACTED]

EMAIL ADDRESS: [REDACTED]

SPECIAL EVENT CONTACT INFORMATION

SPONSOR: Rachel Berube PHONE: [REDACTED]

ORGANIZERS/CONTACT NAME: Joel Kress PHONE: [REDACTED]

ADDRESS: [REDACTED]

EMAIL ADDRESS: [REDACTED]

ON SITE ORGANIZER: Rachel Berube PHONE: [REDACTED]

ADDRESS: [REDACTED]

EMAIL ADDRESS: [REDACTED]

EVENT INFO

DESCRIPTION OF EVENT:
 I am doing this for my senior project at John Stark Highschool. This will be a 5k (funorwalk) charity road race for brain cancer. I hope to have everything set up and ready for the "gun" to go off by 10. The race will be one big loop, which is the same course as the old lions club 5k. After the race is completed, I will give the top 3 runners prizes, from our sponsors.

Drawing / Map: If this is a walk, race or any event that will take place in multiple areas, please include a DRAWING that shows: *parking, start/end locations, and the exact route, including areas to be kept open for emergency vehicles.*

Site Plan and Floor Plan

MINIMUM ESTIMATED ATTENDANCE: 50 MAXIMUM ESTIMATE ATTENDANCE: 300

Should attendance exceed the maximum listed above, what plan will be followed?
It is outside

SET UP TIME: 9:00am CLEAN UP TIME: TBD

Describe provisions for cleanup of premises and removal of rubbish:
My volunteers and I will clean after people leave.

DESCRIPTION OF PROVISIONS		
WATER SUPPLY FROM: <u>TBD</u>		
FOOD WILL BE SERVED FROM AND/OR BY: <u>TBD</u>		
BEVERAGES WILL BE SERVED FROM AND/OR BY: _____		
TYPE OF ALCOHOLIC BEVERAGES TO BE SERVED: _____		
NO. OF SANITATION UNITS (toilets): _____	MALE: _____	FEMALE: _____
ILLUMINATION AFTER DARK WILL BE PROVIDED BY: _____		
MEDICAL AND FIRST AID AVAILABLE FROM OR BY: <u>unknown</u>		
TRAFFIC CONTROL PROVIDED BY: <u>Henniker Police</u>	NO. OF OFFICERS: <u>TBD</u>	
PARKING FOR <u>50</u> NUMBER OF CARS IS PLANNED.		
<input type="checkbox"/> Attach plan of exact parking location and exact route to be kept open for emergency vehicles. <input checked="" type="checkbox"/> Not applicable. Explain: <u>parking at HES and on street.</u>		

IS THIS EVENT...	<input checked="" type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	IF YES:
• ... using a tent (or tents) 400+ sq ft?	<input type="checkbox"/>	<input type="checkbox"/>	Please submit a <u>TENT INSTALL APPLICATION</u>
• ... planning to have vendors, hawkers, or peddlers*?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Please have each vender/hawker/peddler submit an <u>APPLICATION FOR A HAWKER, PEDDLER OR ITINERANT VENDOR LICENSE</u>
• ... conducting a raffle?	<input type="checkbox"/>	<input type="checkbox"/>	Please submit a <u>RAFFLE PERMIT APPLICATION</u>

*EXCLUDING: Any person selling the product of his own labor or the labor of his family or the product of his own farm or the one he tills. Farmers markets if permission of location is authorized by the owner of the land or building.

At least water

APPLICANT/SPONSOR/PERMITTEE:

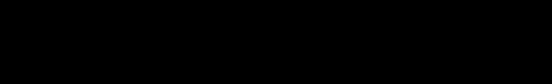
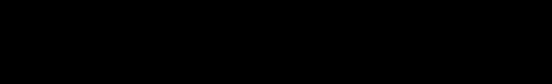
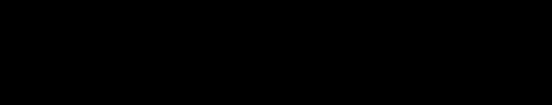
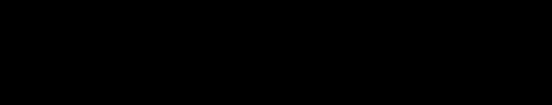
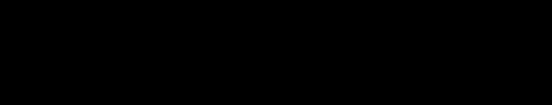
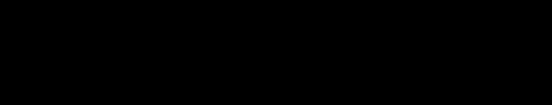
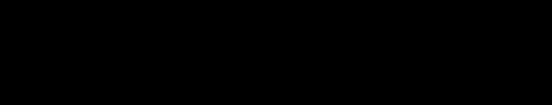
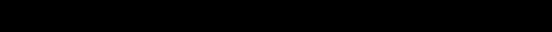
I, Rachel Berube, do hereby accept all responsibility for the above described event. I agree to adhere to all laws and regulations of the Town of Henniker and the State of New Hampshire. I do hereby consent to the entry, at any time, in the course of his/her duties, any town officer in the performance of his/her duties, including but not limited to inspection. I do also agree to provide whatever surety is deemed necessary by the Board of Selectmen. Under the penalty of perjury, I do hereby certify that the above is true.

Signature:  Date: February 6th, 2024

Printed name: Rachel Berube

DO NOT WRITE BELOW THIS SPACE – INTERNAL-USE ONLY

DEPARTMENTAL APPROVALS: Please attach any comments or special requirements to the application.

Fire Chief:		Date: <u>2/8/24</u>
Health Officer:		Date: <u>2/22/24</u>
Code Enforcement Officer:		Date: <u>2/7/24</u>
Highway Superintendent:		Date: <u>2/7/24</u>
Water Superintendent:		Date: <u>2/12/24</u>
Wastewater Superintendent:		Date: <u>2/7/24</u>
Rescue Squad Chief:		Date: <u>2/22/24</u>
Police Chief:		Date: <u>3/11/24</u>
Town Administrator:		Date: <u>3/12/24</u>

APPLICANT/SPONSOR/PERMITTEE:

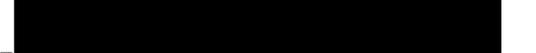
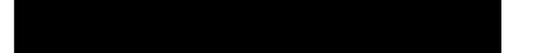
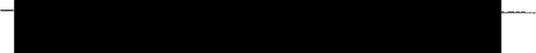
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Signature:  Date: February 6th, 2024

Printed name: Rachel Berube

DO NOT WRITE BELOW THIS SPACE – INTERNAL-USE ONLY

DEPARTMENTAL APPROVALS: Please attach any comments or special requirements to the application.

Fire Chief:		Date:	
Health Officer:		Date:	
Code Enforcement Officer:		Date:	
Highway Superintendent:		Date:	<u>2/7/24</u>
Water Superintendent:		Date:	<u>2/12/2024</u>
Wastewater Superintendent:		Date:	
Rescue Squad Chief:		Date:	
Police Chief:		Date:	
Town Administrator:		Date:	

HENNIKER BOARD OF SELECTMEN

SELECTBOARD CHAIR: _____ Date: _____

SELECTMAN: _____ Date: _____

SELECTMAN: _____ Date: _____

SELECTMAN: _____ Date: _____

SELECTMAN: _____ Date: _____

Denied Reason: _____

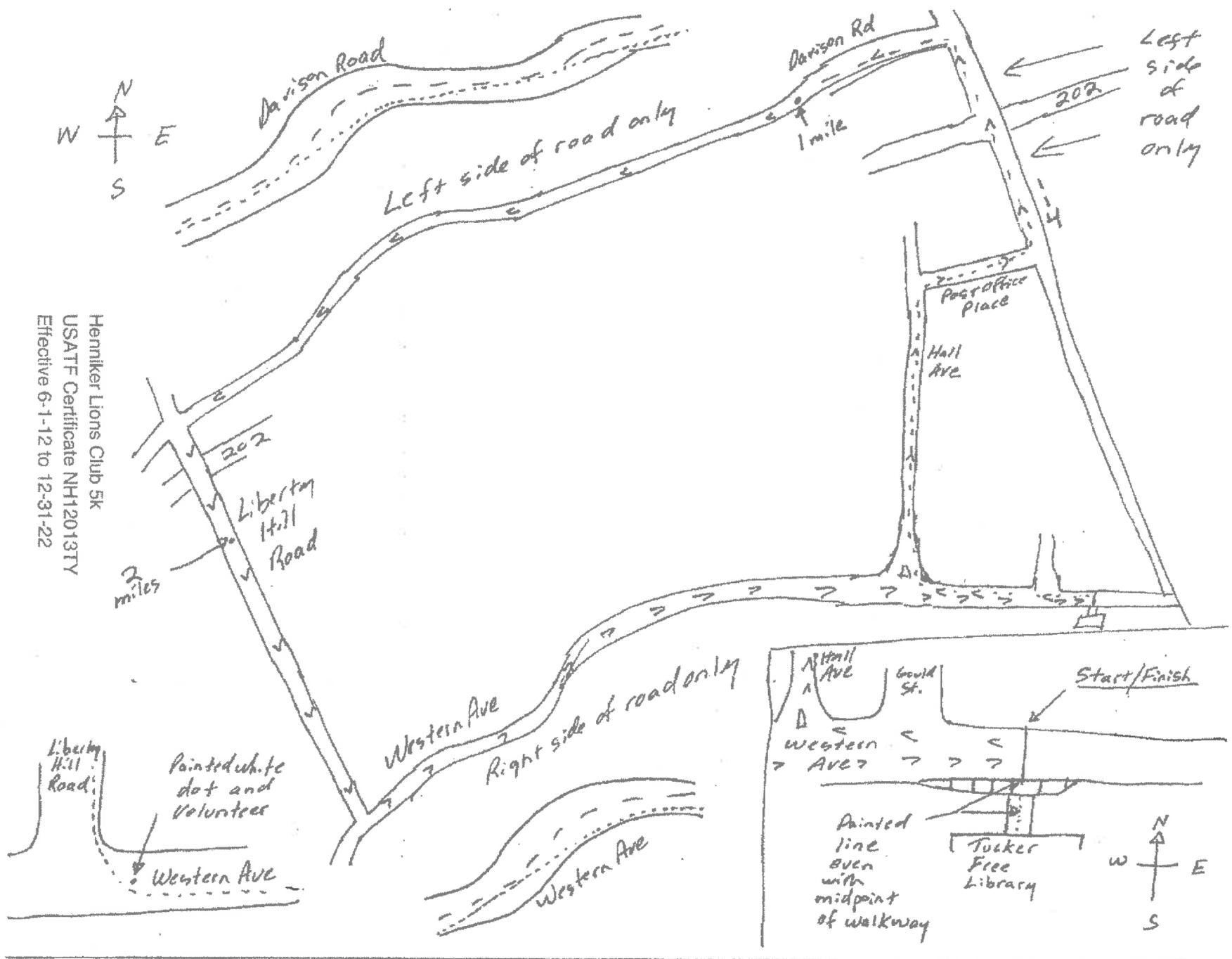
Approved Having reviewed the above-described event we do hereby grant permission for this event to take place at the time and hours indicated. **Deposit** in the amount of \$_____ is required.

PERMITTEE: I do hereby agree to these additional requirements and/or comments:

PERMITEE Signature: _____ Date: _____



Henniker Lions Club 5K
USATF Certificate NH12013TY
Effective 6-1-12 to 12-31-22

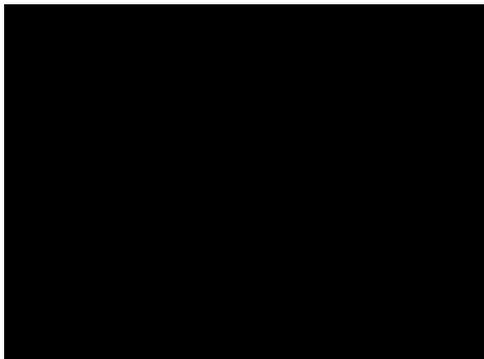


**TOWN OF HENNIKER
PAYROLL CHECK REGISTERS
DATE: MARCH 13, 2024**

**WAGES: \$52,041.16
PAYROLL DEDUCTIONS: \$11,192.04
TOTAL: \$63,233.20**

BOARD OF SELECTMEN APPROVAL

Kris Blomback	Date
Scott Osgood	Date
Bill Marko	Date
Neal Martin	Date
Jeff Morse	Date



3/12/24

Date

3-12-24

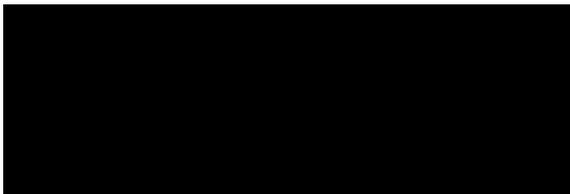
Date

**TOWN OF HENNIKER
ACCOUNTS PAYABLE MANIFEST
DATE: MARCH 20, 2024**

TOTAL: \$1,053,644.71

BOARD OF SELECTMEN APPROVAL

Kris Blomback	Date
Bill Marko	Date
Neal Martin	Date
Jeff Morse	Date
Peter Flynn	Date



3/15/24
Date

Treasurer **Date**

Henniker Board of Selectmen
Authorization to Expend Funds from
Expendable Trust Funds

Date: March 19, 2024

Requestor: Finance Department *DOB*

Funds to be expended from: Fire-Rescue Building Expendable Trust Fund

Authority: Board of Selectmen agents to expend

Expenditure Purpose: New garage doors at the fire station

Amount Requested: \$ 38,964

Additional Notes:

Authorization: By way of Consent Agenda, the Henniker Board of Selectmen hereby authorizes the expenditure of \$38,964 from the Fire-Rescue Building Expendable Trust Fund for the purpose of installing new garage doors at the fire station. This represents an in kind portion of the EMPG grant that has been approved at the fire station

And the Board of Selectmen request disbursement from Trustees of Trust Funds from the Expendable Trust of which they are agents to expend to reimburse the General Fund.

Chairman Signature: _____

Date: _____

APPOINTMENTS WITH THE BOARD

NEW BUSINESS



TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: 3/19/2024

TITLE: Reconstitute Board of Selectmen

INITIATED BY: Diane Kendall, Town Administrator

PREPARED BY: Diane Kendall

PRESENTED BY: Diane Kendall

AGENDA DESCRIPTION: Elect Chairman and Vice Chairman

LEGAL AUTHORITY: Selectmen Policy Section II.1 Board of Selectmen Meeting Procedures

FINANCIAL DETAILS: None

BACKGROUND: Current Chairman Kris Blomback; Vice Chairman Bill Marko. The Henniker Board does not have a policy for selecting the chairman and vice chairman.

TOWN ADMINISTRATOR COMMENT: “The method of selecting a chair varies from town to town. Some towns have a tradition that the longest- serving member or the one whose term expires next is the chair. Others elect a chair at the first meeting from among all members. No matter how the chair has been chosen in the past, a board may vote to change the method. A board may also vote to change which selectman is the chair at any time.” [NHMA Town & City Magazine June 2010 by Christine Fillmore](#)

SUGGESTED ACTION/RECOMMENDATION:

Motion to elect _____ **Chairman of the Henniker Board of Selectmen.**

Motion to elect _____ **Vice Chairman of the Henniker Board of Selectmen.**



Town Hall
18 Depot Hill Road
Henniker, NH 03242

Tel: (603) 428-3221
Fax: (603) 428-4366

Incorporated November 10, 1768
"Only Henniker on Earth"

TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: 3/11/2024
TITLE: Crush Bid Acceptance
INITIATED BY: Leo Aucoin, Highway Superintendent
PREPARED BY: Leo Aucoin, Highway Superintendent
PRESENTED BY: Leo Aucoin, Highway Superintendent

AGENDA DESCRIPTION: Highway Superintendent would like the Board to except bids for the 2024 season crushing of gravel for use in town roads. Two bids were submitted, and the low bidder was Henniker Crushed Stone at \$7 per yard, to whom I would like to award the bid. Also, I would like the Board to give the Highway Superintendent the ability to sign the contract.

Legal Authority:

Financial Details:

Town Administrator Comment:

N/A

Suggested Action/Recommendation:

Suggested Motion:

No formal action is required.



TOWN OF HENNIKER, NEW HAMPSHIRE

Town Hall
18 Depot Hill Road
Henniker, NH 03242
Tel: (603) 428-3221

STAFF REPORT

DATE: 3/19/2024

TITLE: Fire Pond Construction Bid Award

INITIATED BY: Diane Kendall, Town Administrator and Jim Morse, Fire Chief

PREPARED BY: Diane Kendall, Town Administrator

PRESENTED BY: Diane Kendall, Town Administrator

AGENDA DESCRIPTION: Award Bid for Old Concord Rd Fire Pond Construction

LEGAL AUTHORITY: [Local Fiscal Recovery Fund Program; RSA 41:8](#)

FINANCIAL DETAILS:

Total ARPA Fund Request:

\$81,000 authorized in December 2022 for construction
\$ 3,900 professional services
\$10,000 estimated additional construction and contingency costs
\$94,900 Total

Other Project Costs:

\$6,850 KVPartners engineering 2020 Fire Department Budget
\$ 500 Granite Holdings Easement consideration

Total Estimated Project Costs: \$102,250

BACKGROUND:

The board previously approved the construction of a Fire Pond on Tax Map 9, Lot 549 FX, containing 6.79 acres and further identified as 1105 Old Concord Road, in the Town of Henniker.

On December 10, 2020, Selectmen approved an expenditure from the 2020 Fire Department budget of \$6,850.00 for a field survey to put in a fire pond on old Concord Road, to include permitting. KV Partners completed the design, and the Fire Department is prepared to move forward with permitting for the project and present the easement agreement to Granit Holdings of Deering, LLC. The fire pond will be essential to extinguish and prevent the spread of fires to this region of the town which includes timber and fuel businesses.

In June 2022, the Selectboard reaffirmed a decision to authorize an easement agreement for the pond. In February 2023, the Selectboard authorized \$81,000 of remaining ARPA funding for the construction of the pond. Easement agreements were secured and filed in March 2023.

Permitting took longer than expected. NHDES Wetlands permit 2023-1156 was issued November 29, 2023. Following our procurement policy to seek a sealed bid, we reached out to KVPartners for a quote to assist with the bid documents, observation, and administration. (attached)

KVPartners prepared a proposal for professional engineering services for bid documents and construction observation and administration for this project for the Town. KV provided professional engineering services with the Town for this project.

CURRENT STATUS:

Request for bid was issued on February 22, 2024, with due date and opening scheduled for March 15, 2024 at noon. 8 bids were received. See attached list.

KV PARTNER COMMENT: Recommends awarding bid to Accura Construction lowest bid of \$73,300.00.

TOWN ADMINISTRATOR COMMENT: Total of \$94,900 committed in ARPA. Since the bid came in lower than expected, we may be able to return \$10,000 contingency to the towns uncommitted ARPA funds.

FIRE CHIEF COMMENT: supports recommendation for bid award.

SUGGESTED MOTION:

Motion to award bid for construction for the Fire Pond Project Tax Map 9, Lot 549 FX to Accura Construction, \$73,000.

BID #: 05-2024

BID NAME: Fire Pond

DUE DATE & TIME: March 15, 2024 @ Noon

BIDS OPENED BY: Diane Kendall, Town Administrator; Mike Vignale, KV Partners LLC; Jim Morse, Fire Chief

Company	Address	Bid Amount
W.P. Davis Excavation Hampton, NH	PO Box 758 Hampton, NH 03843	\$114,987.00
United Construcion Corp.	PO Box 43 Newport, NH 03773-0043	\$169,480.00
R.E. Freeman & Sons LLC	301 Shaker Rd Conocrd NH 03301	\$158,060.00
Ambrose Bros	PO Box 155 Meredith, NH 03253	\$132,872.41
Accura Construction	PO Box 176 New Ipswich, NH 03071	\$73,300.00
Danabry Construction	64 Dorothy's Way Deerfield, NH 03037	\$123,650.00
McBuild LLC	PO Box 534 Holderness, NH 03245	\$149,500.00
Hall's Excavation INC	408 Mayhew TPK Bridgewater, NH 03222	\$109,507.00



TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE:	3/19/2024
TITLE:	Public Safety Fees Update
INITIATED BY:	Chiefs French and Morse; Diane Kendall
PREPARED BY:	Diane Kendall, Town Administrator
PRESENTED BY:	Diane Kendall, Town Administrator
AGENDA DESCRIPTION:	Update of Public Safety Fees
BACKGROUND:	The town charges a fee for police, fire, and EMS special detail services.
LEGAL AUTHORITY:	RSA 41:9-a ; RSA 33-B:1, VI ; RSA 105:9 If the Henniker Select Board has been authorized to establish fees by vote of the Henniker Town Meeting, then the Board is required to hold a public hearing in compliance with that RSA 41:9-a in order to adopt, amend or modify fees for public safety special details.
FINANCIAL DETAILS:	See attached – Fees for services cannot be grossly disproportionate to the actual costs associated with the service.
DEFINITIONS:	<ul style="list-style-type: none">• Special Detail Rate: The rate of pay received by employees providing special detail services.• Special Detail Fees: The fees charged to applicants requesting special detail services.
TOWN ADMINISTRATOR COMMENT:	<p>Fees for Police Special Detail services and hourly rates paid for Special Detail officers were last updated in 2017. Consequently, fees and officer rates should be updated to recover costs and remain competitive.</p> <p>It is unknown when Fire/EMS rates were last updated, and Fire/EMS staff do not receive a special detail rate for the service provided, staff are paid at the regular rate of pay, which is little incentive to take special detail shifts.</p> <p>Public Safety Details are taken voluntarily by police/fire/EMS during unassigned regular work. Fees charged for the detail services cover the cost of personnel labor cost (rate, employment taxes and NHRS if applicable).</p>
POLICE CHIEF COMMENT:	<p>Current special detail fees for service and rates paid to officers have not kept pace with costs and are below market. A recent survey conducted by members of NH Municipal Managers of police detail fees for service indicates an average police special detail fee for service of \$85.54 including officer, administrative fee, and cruiser fee. Several towns reported they will be updating fees in 2024.</p> <p>The current Special Detail Rate of Pay is \$45.13 and Henniker Special Detail Fee for service is \$73.00 per hour (\$45.13 officer, \$27.87 administrative fee, \$0 cruiser).</p>

Chief French recommends a Special Detail Rate to employee of \$60.00 per hour and amending the current fee schedule to a Special Detail Fee = \$100.00 per hour (minimum one officer and one cruiser per detail). Each additional officer will be billed at \$85 per hour. Each additional cruiser will be billed at \$15 per hour. The fee recovers maximum costs for personnel (rate of pay, taxes, retirement), administrative cost, and vehicle (fuel, service, depreciation).

FIRE CHIEF COMMENT: It is difficult to incentivize members to voluntarily take special details, such as fireworks and other special events at the regular hourly rate of \$14.00 per hour.

Chief Morse proposes Special Detail Rate of pay consistent with the Police Department \$60.00 per hour and the following Special Detail Fees:

- Fire/EMS = \$75.00 per hour
- Fire Engine = \$100.00 per hour
- Ambulance = \$75.00 per hour
- Forestry Truck = \$50.00 per hour

SUGGESTED ACTION/RECOMMENDATION:

Motion to hold a public hearing on April 2 at 6:30 to hear public input on proposed schedule of Public Safety Detail Fee.



TOWN OF HENNIKER, NEW HAMPSHIRE
18 Depot Hill Rd
Henniker, NH 03242
603-428-3221

Public Safety Fees

Police – Fire – EMS
Effective May 1, 2024

Police Special Detail = \$100.00 per hour (minimum one officer and one cruiser per detail)

- Each additional officer will be billed at \$85 per hour. Each additional cruiser will be billed at \$15 per hour.

Fire/EMS Special Detail

- Fire/EMS staff hourly fee per person = \$75.00
- Fire Engine = \$100.00 per hour
- Ambulance = \$75.00 per hour
- Forestry Truck = \$75.00 per hour

Minimum Public Safety Detail = 4-hour increments

Cancellation Notice = 24 hour minimum (to avoid billing)

Note: The Town of Henniker reserves the right to determine the appropriate number of personnel to be assigned to each detail and to require a town vehicle at the discretion of the of the Police, Fire and Rescue Chiefs.

IN WITNESS WHEREOF, this fee schedule is approved on the _____ day of _____ 2024 by the Henniker Board of Selectmen at a duly noticed public meeting. Attest:

Kris Blomback

Bill Marko

Neal Martin

Jeff Morse

Peter Flynn

Under seal of the Town of Henniker received and recorded on this _____ day of _____ 2024 by

Deb Aucoin
Town Clerk/Tax Collector

CONTINUED BUSINESS



TOWN OF HENNIKER, NEW HAMPSHIRE

STAFF REPORT

DATE: 3/19/2024

TITLE: PILOT Agreement – Solar Project, 1104 Old Concord Rd.

INITIATED BY: Andrew Kellar, New Hampshire Solar Gardens

PREPARED BY: Diane Kendall, Town Administrator

PRESENTED BY: Andrew Kellar, New Hampshire Solar Gardens via video connect

AGENDA DESCRIPTION: PILOT Agreement Negotiation

BACKGROUND: Solar Garden, Andrew Kellar has proposed a revised PILOT Agreement as agreed upon at February 20, 2024 Selectboard meeting.

Legal Authority: [RSA 72:74 – Payment in Lieu of Taxes](#)

Financial Details: New Proposed PILOT payment is \$6,153 per megawatt of Nameplate Capacity, in the tax year that begins on April 1 following the commercial operation date. Each additional year starting after year 1 will escalate based on the Northeast Urban Region Consumer Price Index (NE CPI) percentage, as published at <https://www.nhes.nh.gov/elmi/statistics/cpi-data.htm>.

Town Administrator Comment: Selectmen at March 5 meeting requested removal of section 4 (b) *Reduction in Capacity: If the Facility's installed and operating capacity as of April 1 in any tax year is materially reduced (due to causes beyond Taxpayer's control) from the previous tax year due to: (i) damage caused by natural forces, (ii) operational restrictions caused by a change in law, regulation, ordinance, or industry management standards, (iii) decommissioning and removal of inverters, or (iv) the permanent cessation of the Facility's operations, then the PILOT payment will be adjusted downward based on the total actual installed and operating Nameplate Capacity after the reduction in capacity, or in the case of clause (iv) above, this Agreement will terminate.*

Legal Comment: Provided at time of meeting.

Suggested Action/Motion/Recommendation:

Motion to accept the proposed PILOT Agreement for Solar Project at 1104 Old Concord Rd and schedule hearing per RSA 72:74, I for April 16, 2024 at 6:30pm.

PAST MEETING MINUTES

Disclaimer – The following are Draft Minutes, which could include errors and are subject to change upon approval of the Select Board.



**Town of Henniker
Board of Selectmen Meeting
Tuesday March 5, 2024 6:15 PM
Henniker Community Center**

Members Present: Vice-Chairman Bill Marko, Selectman Neal Martin, Selectman Jeff Morse, Selectman Scott Osgood
Member's Excused: Chairman Kris Blomback
Town Administrator: Diane Kendall
Recording Secretary: Hank Bernstein
Guests: See attached Sign-In Sheet

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Vice-Chairman Bill Marko opened the meeting with recitation of the Pledge of Allegiance and called the meeting to order at 6:15pm.

ANNOUNCEMENTS

- Ballot voting is on Tuesday March 12th 7am – 7pm at Henniker Community School
- Town Meeting is on Saturday March 16th 1pm at Henniker Community School
- Town Reports are available to pick up at Town Hall and can be accessed online:
https://www.henniker.org/sites/g/files/vyhlif5391/f/uploads/2023_town_report.pdf

CONSENT AGENDA

Item #1 - Selectman Martin motioned to approve the Consent Agenda March 5, 2024, seconded by Selectman Morse. The motion passed, unanimously.

PUBLIC COMMENT #1

No public comment.

APPOINTMENTS WITH THE BOARD

Item #2 - Kay Reynolds & Gail Abramowicz– Volunteer Application, Azalea Park/Riverwalk Committee
Kay Reynolds seeks appointment to the Azalea Park/Riverwalk Committee and the invitation of Susan Adams. Ms. Reynolds will represent the Beautification Alliance. Discussion ensued. **Vice-Chairman Marko moved to accept the Volunteer Application of Kay Reynolds, appointing her as a Volunteer Member of the Azalea Park/Riverwalk Committee until September 1, 2027; Selectman Martin seconded. Motion carried unanimously.**

Gail Abramowicz seeks appointment to the Azalea Park/ Riverwalk Committee because she can help find resources. She was surprised to see the impact of erosion on the riverbank. Discussion ensued. **Vice-Chairman Marko moved to accept the Volunteer Application of Gail Abramowicz, appointing her as a Volunteer Member of the Azalea Park/Riverwalk Committee until September 1, 2027; Selectman Martin seconded. Motion carried unanimously.**

Item #3 - Alison Mrohs, Chamber of Commerce – Non-Cash Donation Acceptance Request

Alison Mrohs, of the Henniker Chamber of Commerce, asked the board to accept two NexTrex recycled benches. The Chamber partnered with the Lions Club in a NexTrex bag and film recycling program. For every 1,000 pounds of plastic film collected NexTrex will donate a bench. This will be the third bench and

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a fourth bench are expected later this year. TA Kendall explained the cost for labor and materials is minimal and outweighed by the value to the community. **Vice-Chairman Marko moved to accept the two benches and authorize the Parks and Properties Department to install them on Town property; Selectman Martin seconded. Motion carried unanimously.**

Item #4 - Ruth Zax, Concert Committee – Special Event Permit Requests: Concert Series & Blues, Brews & BBQs

Ms. Zax had three items for the Board’s consideration.

i. Waiver of Ordinance Chapter 7 Alcoholic Beverages

Ms. Zax gave background information. This will be the third Blues, Brews & BBQs event. The earlier events included a fenced off beer tasting area from 5 PM – 7 PM with a limit of twenty total ounces of beer per person. The Concert Committee seeks Selectboard approval for the special event and to authorize the Town Administrator to obtain the special one-day liquor license for the event. Vice-Chairman Marko noted that he is okay with waiving the ordinance for this event but is uncomfortable burdening the Town with the consequences of the liquor license. He would prefer to see a business or other contributor hold the license. Discussion ensued. Members of the Concert Committee will receive proper training, checking IDs and supervising attendees.

Selectman Morse moved to authorize the Special Event Permit for the Blues, Brews & BBQ event as presented, waive of Ordinance Chapter 7 Open Containers to allow the serving of beer July 16th 5pm to 9:00pm and to authorize Town Administrator to sign NHLC application on behalf of the town; Selectman Osgood seconded. Motion carried 3-1. (Vice-Chairman Marko opposed)

ii. Use of Community Center During Inclement Weather

Ms. Zax shared a list of Selectboard meetings affected if concerts move indoors during inclement weather. Last year only one meeting had to move. **Selectman Morse moved to authorize the use of the Community Center in compliance with facility use rules and existing fire and safety codes during inclement weather providing notice to the public is made by 1:00pm the Monday before; Selectman Martin seconded. Motion carried unanimously.**

iii. Additional Concert September 3rd

Ms. Zax asked to extend the Concert Series to a thirteenth concert on September 3rd, the day after Labor Day. Discussion ensued. **Selectman Morse moved to include the additional concert on September 3rd as presented, seconded by Selectman Martin. Motion carried unanimously. The Board authorized the Special Event Permit application for the Henniker Concert Series by signature.**

Item #5 - Sarah Keniston – Lions Club Community Center Rental and Fee Waiver

Sarah Keniston, Lions Club President, requested waiver of the community center rental fees for the Lions Club. The nonprofit returns all their donations as service projects. Expenses for rental fees would come from membership dues. In 2023 the Lions Club contributed \$23,000 to projects like the Community Action Program and the Henniker Food Pantry. They also contribute benches through the NexTrex recycling program. Discussion ensued. **Selectman Martin moved to waive the fee for the Lions Club from March 2024 to March 2025, seconded by Selectman Morse. Motion carried unanimously.**

Item #6 - Johanna Hauptman – John Stark Wrestling Team Community Center Fee Waiver Request

Johanna Hauptman, standing for the John Stark Wrestling Team, requested waiver of the community center rental fee for the March 11th wrestling banquet. **Selectman Morse moved to allow the John Stark Wrestling Team to use the Community Center on March 11th, 2024, and waive the fees required; Selectman Martin seconded. Motion carried unanimously.**

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NEW BUSINESS

Item #7 - James Donison, CSWW Supt. – Proposed Watermain Installation from Lot 380-A to Patterson Hill Rd Right-of-Way.

Jerry Gilbert, Water Commissioner Chairperson, shared a plan for an installation of a replacement water line under Western Ave by the historic bridge and Patterson Hill. The existing line has been in place for 107 years. Commissioner Gilbert noted that he has been working with Highway Superintendent Leo Aucoin to minimize disruption. **Selectman Morse moved to allow the Water Department to dig on lot 380-A and onto Patterson Hill extension based on the Highway Superintendent’s stipulations; Vice-Chairman Marko seconded. Motion carried unanimously.** Commissioner Gilbert shared funding for the project comes from the Water Department budget and he expects work to begin in April.

Item #8 - Leo Aucoin, Highway Supt. – Bid Award Request, Road Widener/Shoulder Attachment

Supt. Aucoin shared the bid results from the bid 03-2024 Road Widener / Shoulder Attachment. This attachment will be useful for laying down gravel shoulders and will reduce labor hours on roads that do not have guard rails. The sole bidder was Ambrose Equipment, Inc; Alta Equipment Company for \$69,400. Supt. Aucoin shared that Milton Cat did reply to the bid explaining that they intended to buy the attachment from Ambrose. He also noted funding to come from the Highway Block Grant funds for this purchase. Discussion ensued. **Selectman Morse moved to accept and award the bid for the Road Widener to Alta Equipment Co. for the sum of \$69,400.00; Selectman Osgood seconded. Motion carried unanimously.**

Selectman Morse moved to allow the Superintendent of Highway to purchase the Road Widener using Block Grant Funds, seconded by Selectman Martin. Motion carried unanimously.

Supt. Aucoin updated the Board about the public service utility poles on Quaker Street.

CONTINUED BUSINESS

Item #9 - Solar PILOT

The Board reviewed the amended Solar PILOT agreement. Selectman Morse expressed reservations about parts of the agreement. TA Kendall noted that she had not yet received feedback from legal. **Selectman Martin moved to table until the full board was present and feedback from legal is received, seconded by Selectman Morse. Motion carried unanimously.**

Item #10 - Selectmen Schedule for Town & School Elections

The Selectmen Schedule for Town & School Elections on March 12th is as follows:

Vice Chair Marko	7 AM – 5 PM
Selectman Martin	5 PM – 7 PM
Selectman Morse	3 PM – 7 PM
Selectman Osgood	7 AM – 7 PM

Chair Blomback will not serve during the election because he is on the ballot.

PAST MEETING MINUTES

Item #11 - Board of Selectmen Meeting Minutes February 20, 2024, 6:15pm

Selectman Morse moved to approve these minutes, seconded by Selectman Martin. Motion carried unanimously.

Item #12 - Board of Selectmen Non-Public Session Minutes February 20, 2024, 8:49 p.m.

Vice-Chairman Marko clarified the mover and seconder for the motion made in nonpublic. **Vice-Chairman Marko moved to accept these minutes as revised, seconded by Selectman Morse. Motion carried unanimously.**

DRAFT

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COMMUNICATIONS

Item #13 - Town Administrator Report

TA Kendall’s report can be found via this link:

https://www.henniker.org/sites/g/files/vyhlif5391/f/agendas/03.05.24_ta_report_0.pdf

Item #14 - Correspondence

No remarks from the board.

Item #15 - Selectmen Reports

Vice-Chairman Marko reported on the Police Facility Assessment Committee and the Solid Waste Disposal and Recycling Advisory Committee.

Selectman Martin had nothing to report.

Selectman Morse had nothing to report.

Selectman Osgood had nothing to report.

PUBLIC COMMENT #2

Peter Flynn, of Main Street, personally thanked Selectman Osgood for his years of service on the Board of Selectman. The board thanked and acknowledged Selectman Osgood.

NON-PUBLIC

The Board discussed entering non-public session for RSA 91-A:3 II(e). The consensus was to postpone discussion until the full Board is present.

ADJOURNMENT

Selectman Osgood motioned to adjourn at 8:00, seconded by Selectman Martin. The motion passed, unanimously.

Respectfully submitted,

Hank Bernstein
Minute Taker

Minutes Approved:

TOWN ADMINISTRATOR REPORT

DEPARTMENT REPORTS

February 2024 Department Reports

Assessing Department

Building Department

Finance Department

Fire Department

Highway Department

Human Services – January

Human Services - February

Police Department – January

Town Clerk/Tax Collector

Transfer Station/Parks & Properties

Wastewater Treatment Plant

MEMORANDUM

Helga Winn, Assessing Technician
18 Depot Hill Road
Henniker, NH 03242
Phone 603-428-3221 x 1 ~ Fax 603-428-4366
helga.winn@hennikernh.gov

TO: Diane Kendall, Town Administrator
DATE: March 1, 2024
RE: Monthly Report

Assessing Report for February 2024

- Monthly maintenance of new deeds, address changes, and GIS updates.
- Permit tracking in Avitar as needed.
- Two Intents to Cut received and approved.
- Roads posted February 26th and loggers notified.
- Intents to Excavate mailed & reminders of report due date sent.
- Reminders sent to loggers/owners informing of Intent to Cut extension and report deadline.
- Three Intents to Excavate received.
- Four abatement applications received.
- Three abatement applications reviewed and sent to the Board for approval/denial.
- One solar exemption application received.
- Ongoing reviews of exemption/credit applications.
- One BTLA assessment abatement appeal withdrawn by property owner.
- Lot changes due to lot line adjustments, subdivisions, acreage changes, and mergers, etc. compiled and reviewed by Assessor's as part of the annual pick-ups.
- Inventory of roads created with classifications and road surface description for Avitar with assistance from Highway Supt.
- Field work of 2024 cyclical inspections completed.
- Data entry started by Avitar for cyclical data verification.
- PSNH data and documents compiled for town attorney related to 2017, 2018, & 2019 appeals.
- Continued review of all current use properties with stewardships.
- Ongoing filing of deed backlog.



Monthly Building Department Report February 2024

TO: Diane Kendall, Town Administrator

FROM: Hank Bernstein, Land Use and General Administrative Assistant

The following is a record of permits, certificates of occupancy, inspections and revenue collected for the month listed above.

Permits	Quantity	Revenue
Building - Residential	3	\$0.00
Building - Commercial	0	\$0.00
Electrical	5	\$250.00
Plumbing	1	\$50.00
Mechanical	3	\$150.00
Demolition	0	\$0.00
Driveway	1	\$75.00
Trench	0	\$0.00
Sign	1	\$50.00
Special Event	0	\$0.00
Raffle	0	\$0.00
Tent	0	\$0.00
Hawk & Peddler	0	\$0.00
Total # of Permits	14	\$575.00
Inspections Performed	18	
Certificates of Occupancy	0	

Town building rental/use:

Town Buildings	Rented/Reserved	Revenue
Community Center (upstairs)	1	\$0.00
Grange <i>(Does not include Caseworker & CAP)</i>	Food Pantry open twice a week Al-Anon every Sunday 1	Food Pantry- permanent No Charge for AA \$25.00
Bandstand/Community Park	0	\$0.00
Total:	6	\$25.00

Respectfully submitted,
Hank Bernstein

Town of Henniker, NH

Permits Issued February 2024

Date In	Owner	Address	Map/Lot	Type	Description	Contractor	Est. cost	Fees	Issue Date
1/30/2024	David V. Kane Revocable Trust	93 Shore Drive	3-110-C7	Building - Residential	Convert barn into accessory apartment (adding 1 bed 1 bath)	Scott Dias		\$50.00	2/2/2024
2/2/2024	Cortez, Linda	254 Highland	9-554-36	Building - Residential	Solar Array: 5.74kw ; 14 panels; no battery	Team Sunshine Construction LLC	\$22,500.08	\$125.00	2/5/2024
2/2/2024	Cortez, Linda	254 Highland	9-554-36	Electrical	Solar Array	Team Sunshine Construction LLC		\$50.00	2/5/2024
2/2/2024	Strickland, Dan	327 Rush Rd	5B-258	Mechanical	Furnace and gas piping (emergency)	Christenson Plumbing & Heating		\$50.00	2/5/2024
2/2/2024	Heinrich, Albert	133 Snowshoe Rd	8-583-F	Building - Residential	Solar Array: 10kw ; 25 Panels, 400w ; 25 inverters	J4 Energy Solutions	\$30,000.00	\$182.00	2/6/2024
2/2/2024	Heinrich, Albert	133 Snowshoe Rd	8-583-F	Electrical	Solar Array	J4 Energy Solutions		\$50.00	2/6/2024
2/12/2024	Kind, Nathalie & Chalmers, Chris	122 Snowshoe Rd	8-583-K	Mechanical	Replacement of existing gas wall hung direct vent boiler, like for like	Ehtical Home Pro		\$50.00	2/12/2024
2/12/2024	Weed, David	520 Gulf Rd	8-577	Electrical	Generator install	Porter Electric		\$50.00	2/13/2024
2/14/2024	Ricard, Linda	181 Ridgetop LN	5A-95-A13	Mechanical	Furnace replacement	Eastern Propane & Oil		\$50.00	2/14/2024
2/15/2024	Morse, Forrest	650 Craney Hill Rd.	11-649	Plumbing	New bathroom fixtures, kitchen sink, washer	Truly Blessed Plumbing & Heating		\$50.00	2/16/2024
2/16/2024	Morse, Forrest	650 Craney Hill Rd.	11-649	Electrical	Wire new construction	O'Keefe & Flanagan Electric		\$50.00	2/20/2024
2/14/2024	Leite, Robert	356 Davison	5A-95-5	Driveway	Aux. Driveway	Summit Site Solutions		\$75.00	2/21/2024
2/22/2024	Route 202 Self Storage	872 Old Concord Rd.	6-549-E	Sign	Freestanding 50"x96" 10 ft. high sign. 32 sf. w downcast LED, aluminum	Lettering Design Co.		\$50.00	2/22/2024
2/27/2024	Albers Family Trust	80 Stonehenge Dr	8-588-B8	Electrical	Power to garage	by owner		\$50.00	2/27/2024



The month of February 2024 consisted of 16 calls for Henniker Fire Department. The calls ranged from the following :

- 3 Fire Alarm Activations
- 3 EMS Assists
- 1 Motor Vehicle Accidents
- 1 Chimney Fire
- 4 Building Fires
- 3 Tree's/ Wires
- 1 Gas in building

This month's training consisted of a tour of the mountain ops building at Pat Peak.





Thank you,

Chief Morse

3/11/2024

To Town Administrator Diane Kendall and Henniker Board of Selectmen,

February was a quiet month, with a few minor snow events, and a few more salt runs to keep the ice at bay. The Highway Department went on tree trimming detail starting with a small stretch on Mt. Hunger Road and moving to Line Hill Road. Both areas were to help facilitate more room for ditches and drainage. The crew finished servicing the truck and completed waxing most of them. The grading crew added some gravel to several dirt roads to help level off potholes. On the last few days of the month the crew and I started dead tree removal and canopy lifting on Old Concord Road.

Leo Aucoin
Superintendent
Henniker Highway

Henniker Human Service Department – Monthly Report
January 2024

Total encounters 22 (number of meetings with clients) ongoing emails requesting face to face meeting clients.

- Categories of requests for assistance
 - 3 Housing issues
 - 8 Rent request – 3 evictions
 - 0 NH department of Health and Human Services
 - Sign up all DHHS services / redetermination.
 - 0 SSA assistance with client
 - 5 Assistance with outside agency applications
 - 8 Budgeting conversation
 - 0 Homelessness cases
 - still working with four families (single parent and children)
 - 1 Information and referral
 - 9 Vouchers approved. 8 rents / 1 utility.
 - Ongoing communication with Keystone Management tenants in financial difficulty
 - The Human Service Department has a donor (Lion / Rotary and private residents). It has been very appreciative and helped many residents.

Again, another busy month, multiple individuals and families are still financially having trouble.

Submitted Carol Conforti-Adams
3-11-2024

Henniker Human Service Department – Monthly Report
February 2024

Total encounters 21 (number of meetings with clients) ongoing emails requesting face to face meeting clients.

- Categories of requests for assistance
 - 3 Housing issues evictions
 - 8 Rent requests
 - 3 NH Department of Health and Human Services
 - Requesting benefits
 - 1 SSA assistance with client
 - 6 Assistance with outside agency applications
 - 5 Budgeting conversation
 - 3 Homelessness cases working on stopping evictions.
 - still working with four families (single parent and children)
 - 4 Information and referral
 - 8 Vouchers approved. 8 rents
 - The Human Service Department has a donor (Lion / Rotary and private residents). It has been very appreciative and helped many residents over \$7000 from October 2023 to March1, 2024.

Again, another busy month, multiple individuals and families are still financially having trouble.

Submitted Carol Conforti-Adams
3-11-2024

HENNIKER POLICE DEPARTMENT

Memo

To: Diane Kendall

From: Chief Matthew French

Date: February 29, 2024

January 2024 summary:

On January 29th, the one on duty officer responded to a Domestic Violence assault at 115 Flanders Road. While speaking to the suspect of the assault he fled into his apartment and armed himself with two firearms, a shot gun, and a high-powered rifle. He then engaged in erratic behavior, coming out in the foyer, armed, taking an offensive position as if he were attempting to engage the officers in a gun fight. The officer and back up officer from another town were able to disengage, seek cover and request additional backup. The Central NH Swat team was requested. This was also during a heavy snowstorm. After several hours and just prior to the Central NH Swat Team entering the scene, the suspect exited the building on his own and was taken into custody without incident. He was transported to the hospital for mental health treatment, with pending criminal charges. A subsequent search of the residence showed both firearms were loaded, with a round in the chamber and safety was off.

There were 28 arrests which include:

DUI x 5, reckless driving, simple assault x 3, DV Assault, criminal threatening, violation of a protective order, felonious sexual assault, conduct after an accident, driving with a suspended license, 2 subjects wanted on warrants, possession of narcotic drugs, unlawful possession of alcohol x 3, criminal mischief, criminal trespass, transporting alcohol.

We had 724 Calls for Service (733 in 2023, 845 in 2022) which include:

18 MV Crashes	2 Welfare Check
13 Vehicle off the road	2 Psychological Problem
16 Motor vehicle complaints	2 Disturbance
275 MV stops	9 Assist Other agencies
17 Directed Patrols	23 Assist Rescue/Fire
11 Disabled MV/Assist Motorist	24 Suspicious person/vehicles
5 Road Hazard	8 Animal Complaints
6 Domestic Disturbance	13 Alarm Calls/911 Hangup
13 Follow ups	152 Building/Business checks
8 Return/Police information call	30 Vacant House Checks
10 Assist Citizen	6 MV lockout
12 Subpoena/Paperwork Service	3 Walk and Talk

MEMORANDUM

To: Diane Kendall, Town Administrator
From: Jean Scott – Deputy Town Clerk/Tax Collector
Date: March 1, 2024
Subject: Town Clerk/Tax Collector Report as of 02/29/2024

PROPERTY TAXES

Total Committed 2023	\$16,418,383.26
Uncollected	\$459,636.94

TAX LIENS

	<u>2022 LIENS</u>	<u>2021 LIENS</u>	<u>2020/PRIOR LIENS</u>
Liened Amount	\$177,560.95	\$208,703.03	
Uncollected	\$99,974.04	\$57,798.48	\$157,877.40

WATER & SEWER -

	<u>2023</u>	<u>2024</u>
Water Billed	\$550,267.04	\$254,921.10
Sewer Billed	\$562,919.64	\$
Uncollected	\$61,734.90	\$83,734.96

TOWN CLERK REVENUE

	<u>2024</u>	<u>2023</u>	<u>2022</u>
MV	\$82,907.46	\$72,886.60	\$133,873.82
non-MV	\$399.09	\$226.50	\$ 1,372.16

Marc Boisvert

Transfer Station Superintendent
1393 Weare Rd.
Henniker. NH.
(603)428-7604
<http://www.henniker.org/>
transfer@hennikernh.org

Monthly Report – February 2024

2/1/24. Worked on the town truck trying to get wire harness for plow working. Also had Highway mechanic look at it. Still having issues, will continue to work on it. Checked for icy spots around town, also dropped off two pails of sand at the entrance ways at Town Hall. Met with Water Dept. at the Grange to check for water leaks, everything appears to be ok at this time.

2/3/24. Opened for business. Checked food pantry for cardboard.

2/4/24. Opened for business.

2/6/24. Cleaned the drain at Police Department per work order. Cleaned the closet in the old Teen Center (old lumber, old pvc pipe fittings, florescent light fixtures).

2/7/24. Picked up pinecones and branches around Town Hall. Did recycle run. Brought a load of electrical and other scrap to Aurum recycling center. We sold it for \$978.76.

2/8/24. Made appointment to have window regulator in town truck repaired, and front-end alignment. Removed a pine tree at Transfer Station. Opened for business.

2/10/24. Did the dump run. Also picked up pallets and some lumber from the school dumpster per work order. Opened for business.

2/11/24. Dropped truck off at Henniker Motors for repair work. Opened for business.

2/13/24. Ben attended Solid Waste Operator training and passed. He is now a certified operator. Cleaned shop and around yard. Greased backhoe. Opened for business. Picked up truck from Henniker Motors. Put new control module on plow and got new remote in pick-up. Plow now operational. Had budget meeting at 6:30 PM.

2/14/24. Snow overnight. Cleaned and treated walkways around town. Went to a M.O.M. meeting at NRRA. Did dump/recycling run after meeting. Worked around yard, crushed aluminum cans and repaired holes in roofs of storage trailers.

2/15/24. Picked up the rest of furniture at school, completed the dump run, opened for business.

2/16. Snowstorm. Came in and cleaned and treated sidewalks.

2/17/24. Opened for business.

2/18/24. Opened for business.

2/20/24. Picked up branches around town and checked Grange and Community Center for any heat problems.

2/21/24. Did dump/recycling run. Brought two loads of scrap aluminum to Radius (Schnitzer) Recycling. Started working on leaf vac to get it ready for spring clean-up.

2/22/24. Continued working on the leaf vacuum getting it ready for spring clean-up. The dump run was completed. We worked around the shop getting ready to open.

2/23/24. Snowstorm. Came in mid-morning and cleaned and treated walkways around town.

2/24/24. Did check around town, opened for business.

2/25/24. Opened for business. Worked on annual facility report. Fixed toilet at Grange per request.

2/27/24. Cut trees at the Transfer Station. Cleaned the shop, cleaned the yard, opened for business.

2/28/24. Matt did complete service on the yard truck, also freed up brake pedal, will need new one soon. Installed new hydraulic lines on cardboard and paper balers to replace leaky ones.

2/29/24. Matt worked on brake pedal and air valve. We opened for business as usual.

Called to have used oil furnace permit updated.

Wastewater Treatment Plant Monthly Report

February 2024

During the month we got one of our pumps back for west Henniker pump station. We also had to send a pump out to Ramsdell Road pump station for repair as a leak was found in it. Ramsdell Road pump station started to flood a few days later but the team at the treatment plant was able to act quickly and prevent any major damage. West Henniker pump station proceeded to flood a few days later after Ramsdell and the team acted quickly and was able to determine the problem and drain fix it without any major damage done. AAA pumps were called for the west Henniker floods to have them fix an electrical issue with the pump and to replace a piece of rubber to turn the bearings.

Respectfully Submitted

Richard Slager

Superintendent

Wastewater Treatment Plant

CORRESPONDENCE

Diane Kendall

From: Henniker, NH via Henniker, NH <[REDACTED]>
Sent: Sunday, March 10, 2024 9:09 AM
To: Diane Kendall
Subject: Form submission from: Web Form - Request Information or Appear Before Selectboard

Follow Up Flag: Follow up
Flag Status: Flagged

Submitted on Sunday, March 10, 2024 - 9:08am
Submitted by anonymous user: 96.61.80.38
Submitted values are:

Type of Request: Other
==Contact Information==

Full Name: [REDACTED]

E-mail: [REDACTED]

Phone Number: [REDACTED]

==Request==

Location or Address of Concern: [REDACTED]

Please type your request or comment here: : I, [REDACTED] and I, [REDACTED], residents of [REDACTED] are

against allowing OHRV use on Bear Hill Road. Access by OHRVs on Bear Hill does not provide any benefit to the town of Henniker.

The terrain and steep dirt sections of Bear Hill Road require more grading and fill to maintain the integrity of the road. OHRV traffic causes excessive washboarding on the steep sections increasing the frequency of the grater for repairs. OHRVs contribute to unnecessary maintenance costs to the road, town equipment and man power.

Previous Steps Taken:

Action Desired: Prohibit OHRVs on Bear Hill Road

The results of this submission may be viewed at:

[REDACTED]

Diane Kendall

From: Jon Evans [REDACTED]
Sent: Friday, March 15, 2024 7:45 AM
To: Leo Aucoin
Cc: TownAdministrator
Subject: Morrison Road

Good morning Leo.

We want to thank you and the crew for grading Morrison Road this week. It makes a big difference and is much appreciated. Please pass on our thanks to the crew.

Have a great weekend.

Jon and Lucia R Evans

Economic Revitalization Zone

Frequently Asked Questions for Communities

What is the ERZ Program?

ERZ stands for Economic Revitalization Zone. The ERZ tax credit program, which is detailed in RSA 162-N, offers a short-term business tax credit for projects that improve infrastructure and create jobs in designated areas of a municipality.

Why were ERZs established?

ERZs were established to stimulate economic redevelopment, expand the commercial and industrial base, create new jobs, reduce sprawl, and increase tax revenues within the state by encouraging economic revitalization in designated areas.

How is an ERZ defined?

An Economic Revitalization Zone means a zone with a single continuous boundary, designated in accordance with the rules adopted under RSA 162-N:8, and having at least one of the following characteristics:

- A. Unused or underutilized Industrial Parks; or
- B. Vacant land or structures previously used for industrial, commercial, or retail purposes but currently not so used due to demolition, age, relocation of the former occupant's operations, obsolescence, deterioration, brownfields, or cessation of operation resulting from unfavorable economic conditions either generally or in a specific economic sector.

A community must request that a site or contiguous area be designated as an ERZ by the Department of Business and Economic Affairs. Each ERZ is evaluated every five years to assess whether the designation is still eligible.

How much is available for tax credits?

The State of New Hampshire designates \$825,000 statewide, per year, to be available for ERZ tax credits.

How long will this initiative be in place?

This program will be in place until Jan. 1, 2028, or until the state law governing ERZs is repealed or amended.

What is the process to create an ERZ in the community?

To apply for the tax credits a community must complete Form ERZ-1 available from the Department of Business and Economic Affairs. The application must include reference to the public record of acceptance by the governing body of the community.

How can a community benefit from ERZs?

Communities benefit from ERZs by the job growth of its businesses located in the community, and by potential growth of the local tax base due to expansion of the business's plant and equipment assets. For a business to qualify for an ERZ tax credit it must invest in plant or equipment and create a least one (1) new full-time job in the state, and meet the following criteria:

- The business must be physically located in an approved ERZ.
- Investment in plant or equipment must be made directly by the business applying for the ERZ tax credit.
- Jobs must be full time, direct employees, and not be contracted or "temp" jobs.
- The investment and the job creation must take place within one calendar year.

How is the credit calculated?

The credit is based on a percent of the salary for each new full-time job created and the lesser of: either a percent of the actual cost incurred for the project or a maximum credit for each new job created in the fiscal year

What is considered a full-time job?

A full-time job is at least 35 hours per week and is a permanent, year-round position.

How can a business in the community claim the credit?

The deadline to apply is Feb.10 of the year following the applicant's tax year. To apply for the tax credits, an applicant must complete form ERZ-2 available from the Department of Business and Economic Affairs website.

Who do I call with additional questions?

Contact the Division of Economic Development at (603) 271-2342.



NONPUBLIC #2

