



**Town of Henniker
Board of Selectmen Meeting
Tuesday April 16, 2024 6:00 PM
Henniker Community Center**

Members Present: Vice-Chairman Bill Marko, Selectman Peter R. Flynn, Selectman Neal Martin, Selectman Jeff Morse

Member's Excused: Chairman Kris Blomback

Town Administrator: Diane Kendall

Recording Secretary: Hank Bernstein

Guests: Sherry Bradstreet, Finance Director; Matt French, Police Chief; Leo Aucoin, Highway Superintendent; Jim Morse, Fire Chief; Greg Aucoin, Rescue Chief Greg Aucoin; Kirk Spofford

6:00PM LEGAL

Prior to the meeting the Board of Selectmen consulted with legal counsel per RSA 91-A:2. Meetings for consultation with legal counsel are not open to the public.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Vice-Chairman Bill Marko opened the meeting with recitation of the Pledge of Allegiance and called the meeting to order at 6:21pm.

ANNOUNCEMENTS

- Henniker Spring Clean Up Day has been changed to May 4th 8 AM-Noon in cooperation with New England College. For more information contact the Chamber of Commerce- (603)428-3198 <https://www.henniker.org/site-home/events/25571>.
- Main St Project: On April 23 at 6:00pm at the Henniker Community Center, representatives from Central NH Regional Planning will present data and findings from a study of traffic volumes, speed data, pedestrian counts, pedestrian crossing locations, and parking utilization. The Henniker Selectboard and the Economic Development Committee seek public input on current conditions and needs of the Main Street area and evaluate options for making improvements that may better fit the present and future needs of the community. All unique perspectives from stakeholders, engaged citizens, businesses, organizations, and people of all ages are invited to attend and participate in this public forum. Light refreshments will be provided.
- Congratulations Greg Aucoin for completing the Boston Marathon!

CONSENT AGENDA

Item #1 - Selectman Flynn motioned to approve the Consent Agenda April 16, 2024, seconded by Selectman Martin. The motion passed, unanimously.

PUBLIC COMMENT #1

No public comment.

NEW BUSINESS**Item #2 - Matt French, Police Chief – Disposal of Property**

Chief French explained [DK1] that the 2011 Ford Expedition and the 2017 Ford Explorer are beyond useful service life. Both vehicles have been stripped of equipment thanks to the Highway Department.

Selectman Morse moved to authorize the Police Chief to dispose of the 2011 Ford Expedition and the 2017 Ford Explorer for bid at the State of NH Surplus Auction at White Farm, Selectman Flynn seconded. Motion carried unanimously.

Chief French notified the Board the Highway Safety Committee will be meeting April 29th at 6 PM at the Community Center. The committee will address issues and complaints about Ramsdell Rd. TA Kendall reminded the board and the public the Highway Safety Committee meets at the request of the board and does not hold regular meetings. [DK2]

Item #3 - Leo Aucoin, Highway Supt. – 2024 Mowing Bid Award Request

Supt. Aucoin recommended Field Works of NH who have done an exception job of mowing our town since 2020. [DK3] Discussion ensued. **Selectman Flynn moved to accept and award the bid to Field Works of New Hampshire for a sum not to exceed \$27,524 and give the Highway Superintendent the authority to enter into the agreement, seconded by Selectman Morse. Motion carried unanimously.**

Item #4 - Leo Aucoin, Highway Supt. – Old Concord Rd Culvert

Supt. Aucoin explained some culverts have reached the end of useful life.

- A culvert on Colby Crossing has failed and sand is starting to fall behind it. Supt. Aucoin contacted KV Partners about permitting.
- Aucoin issued a bid for two pipes on Plummer Hill Rd.
- A culvert on Old Concord Rd for Keyser Pond flow is beyond repair and damage to the road is developing. KV Partners have submitted a scope of services agreement for design, permitting, and RFP services. Aucoin expects to begin construction this fall.

Vice-Chairman Marko asked how the culvert installation on Old Concord Rd will affect traffic. Supt. Aucoin explained the road will be closed during construction. The businesses in that area will be inconvenienced for a couple of weeks but the payoff will be worth the wait. **Vice-Chairman Marko moved to authorize Town Administrator to sign the KV Partners Scope of Services for Old Concord Rd agreement dated April 12, 2024; Selectman Flynn seconded. Motion carried unanimously.**

Item #5 - Board of Selectmen Special Procedural Town Meeting

TA Kendall explained she [DK4] discovered a minor procedural irregularity with the annual town meeting held on March 16th. To cure this irregularity a special town meeting will be held with the sole warrant article of *“to see if the town will vote to ratify the results of the March 16, 2024, annual meeting even though the posting requirements were not met”*. A public hearing will be held on Tuesday April 30th, 2024, at 6:30 PM at the Community Center to explain the irregularity. Discussion ensued. **Selectman Martin moved to call a special procedural town meeting, in accordance with RSA 31:5-b on May 21, 2024, at 6:00pm and to support the single warrant article “to see if the town will vote to ratify the results of the March 16, 2024, annual meeting even though the posting requirements were not met”.** Selectman Morse seconded. Motion carried unanimously.

CONTINUED BUSINESS**Item #6 - Diane Kendall, TA –III.1 Procurement Policy**

TA Kendall explained III.1 Procurement Policy has been tabled for about a year and she recognizes the importance of updating this policy. That last time it was revised was in 2008. TA Kendall will be working with the Finance Director and aim to have a first draft by June 18th and implementation by July 16th.

Item #7 - James Morse, Fire Chief – Bid Award Request, Fire/Rescue Building Generator

Chief Morse explained he received two bids for the generator. Chief Morse recommended the low bidder Gemini Electric Inc. Discussion ensued. **Selectman Martin moved to award the EOC generator bid to Gemini Electric, Inc. in the amount of \$53,717. No purchase will be made until Governor and Council approval is obtained. Funds exceeding the grant amount to come from the expendable trust fund or fire department budget.**

Item #8 - James Morse, Fire Chief and Greg Aucoin, Rescue Chief - Request to appropriate Rescue Department portion of Fabian McCloskey donated funds.

Chief Aucoin came before the board to discuss appropriation of donated funds. The Rescue Department is seeking to use a portion of their share, \$33,772.64, of the McCloskey donated funds toward the accessories and fit up of the combined use UTV. The total balance due for the unit is \$10,978.84 of which \$7,207.20 will come from Rescue share of donated fund. Discussion ensued. TA Kendall recommended giving the Rescue Department full discretion in the use of these funds. **Vice-Chairman Marko moved to allow the Rescue Department discretion in use of the \$33,772.64 from the McCloskey donation; any purchase that meets the threshold of the procurement policy to come before the board. Selectman Martin seconded. Motion carried unanimously.**

PAST MEETING MINUTES

Item #9 - Board of Selectmen Meeting Minutes April 2, 2024, 6:15pm

Vice-Chairman Marko noted a typographical error. **Selectman Martin moved to accept the minutes as corrected, seconded by Selectman Flynn. Motion carried unanimously.**

COMMUNICATIONS

Item #10 - Town Administrator Report

TA Kendall reported on:

- Assessing
- Landfill Water Quality and Post - Closure Monitoring
- Solid Waste and Recycling Committee
- Hazard Mitigation Plan Update
- Old Concord Rd Fire Pond Status
- Wastewater
- Cogswell Water
- Finance Department
- Parks and Properties
- Craney Hill Communications Tower
- Complaints
- Right-to-Know Requests
- Code Enforcement
- ICMA Conference Local Government Reimagined

https://www.henniker.org/sites/g/files/vyhlf5391/f/agendas/04.16.24_ta_report.pdf

Item #11 - Correspondence

No remarks from the board

Item #12 - Department Reports

No remarks from the board

Item #13 - Selectmen Reports

Vice-Chairman Marko reported on the Energy Committee. They discussed the revitalization of the decorative streetlights and Community Power.

Selectmen Martin and Morse, nothing to report.

Selectman Flynn reported the Athletic Committee Posted for April 15th had no attendance.

PUBLIC COMMENT #2

No public comment.

ADJOURNMENT

Selectman Martin motioned to adjourn at 7:45 PM, seconded by Selectman Flynn. The motion passed, unanimously.

Respectfully submitted,

Hank Bernstein
Minute Taker

Minutes Approved: 05/08/2024