

**TOWN OF HENNIKER
ZONING BOARD OF ADJUSTMENT APPLICATION**

APPEAL FROM AN ADMINISTRATIVE DECISION

Revised 1-17-2018

CASE NO. _____

Name of Applicant _____

Address _____

Telephone _____ **Fax** _____

E-mail Address _____

Owner of Property _____

Location of Property _____ **Map** _____ **Lot** _____

Zoning District where Property is Located _____

Signature of Owner of Property _____

If the property owner is not the applicant, the property owner MUST provide a notarized letter (original) authorizing the applicant to file an application.

You are filing this application because an administrative official/enforcement officer (an administrative official or enforcement officer is any Town official/staff or Town Board who is responsible for issuing permits or certificates, or enforces the ordinance) has made an order, requirement, decision or determination about your property and you think they have made a mistake. See NHRSA 674:33 and NH RSA 676:5 for more information.

Please state the decision that you would like reviewed:

Please attach a copy of the decision that you are appealing, a copy of the property tax card, a copy of the plot plan, and any other information your feel is relevant. If you cite case law in your argument, please provide a copy of the case with your filing.

ABUTTER LIST

An abutter list (no mailing labels) must be provided that consists of the **mailing address** and map and lot numbers for all abutters.

An abutter is defined as any person whose property is located in NH and adjoins or is directly across the street or stream from the land under consideration by the Zoning Board of Adjustment. The term abutter includes all holders of conservation, preservation, or agricultural easements; the officers of a condominium or other collective form of ownership; the manufactured housing park owner and the tenants who own manufactured housing which adjoins or is directly across the street or stream from the land under consideration by the Zoning Board of Adjustment; and any professionals hired by the applicant/property owner (surveyors, engineers, etc.). See NH RSA 672:3.

Information for the abutters list can be obtained at the Town Hall during regular business hours. Abutter information must be obtained no more than 1 month prior to application submittal.

FEES

- Application Fee \$150
- Newspaper Notice Fee \$125
- Abutter Notice Fee \$10/per abutter

<u>Amount enclosed with application:</u>	
Application Fee	\$ _____
Newspaper Notice	\$ _____
Abutters	\$ _____
Total	\$ _____

Fees **MUST** be paid at the time the application is submitted or the application will not be accepted. Fees can be paid in cash or by check made out to the “Town of Henniker”.

APPLICATION SUBMISSION

Submissions must be made in accordance with the adopted Zoning Board of Adjustment submission deadline, which is posted at the Town Hall. All applicants are encouraged to meet with the ZBA Clerk prior to submitting an application to avoid delays due to incomplete information.